



MEMBERSHIP RULES OF MASSA

A. MEMBERSHIP

1. Membership of MASSA shall be classified as follows:
 - a. Members
 - b. Associate Members
2. All companies who hold a valid RPS Licence are eligible to apply for Membership. However, they can be admitted as an Associate member for the first 12 months and they will 'automatically' converted to 'Full' member after this period, unless specifically advised to the contrary.
3. Following Companies/organizations/Individual can apply for Associate members:
 - a. Shipowners/Ship Operators (DOC Holders) without RPS lic.
 - b. Maritime Training Institutes
 - c. DG approved Medical Practitioners (Individual or clinics)
 - d. Any other organization or individual with maritime interest, as maybe approved by BOD
4. Members of MASSA are eligible to nominate their senior employees as Directors on BOD and/or vote at AGM, SGM etc subject to them being fully familiar with 'manning, training & certification of seafarers, matters related to MLC and have participated at different levels in the Industry.
5. Associate Members can, however, nominate their senior employees to attend an AGM or SGM as an observer only, with no voting rights.

B. APPLICATION FOR MEMBERSHIP

6. Application for membership shall be made in prescribed Application form
7. Application for memberships should be accompanied by following documents:
 - a. Certificate of Incorporation of the Company
 - b. A copy of Memorandum and Articles of the Company along with Company Master data from ROC.
 - c. RPS licence (A company may submit application for membership without a RPS licence provided they submit an undertaking that the application for such Licence is in progress and will be submitted in 6 months' time. If RPS licence is not submitted in 6 months, then the membership shall stand terminated forthwith). Full membership will be considered only after 12 months of submission of RPS licence
 - d. Independent auditors report for the past year where it states that the audit has been conducted basis 'ongoing concern'.
 - e. For new companies, a statement of assets and liabilities to be submitted, certifying that IT returns not yet filed.
 - f. All applications for Associate membership of MASSA, are to be 'proposed' and 'seconded' by MASSA members' prior submission to MASSA Secretariat. Proposer must be a member of 5 years standing.
 - g. The application must contain the name of senior management person who will represent the company at MASSA, alongwith the name of alternate representative, who will represent the company in the absence of the representative.
 - h. Application must be accompanied by a cheque/demand draft in favour of MASSA towards entrance fee as stated on the application form.



C. ACCEPTANCE OF APPLICATION

8. Upon the application (complete in all respects) being received by the Secretariat, the name of the prospective member will be circulated amongst the members seeking their 'no objection' within 2 weeks of circulation. If no response received then it will be deemed as acceptance. If any objection received, then the matter will be referred to a 3 member committee (Secretariat + 2 members, who are not the promoter or seconder for their recommendation)
9. Thereafter, Secretariat of MASSA shall communicate to the applicant regarding their acceptance as an Associate member, or otherwise.
10. In the event the application is rejected, then the application documents alongwith entrance fee to be returned to the applicant.

D. REPRESENTATION ON MASSA

11. Any representative/alternate representative notified under rule B 7(g) will cease to be such Representative or Alternate representative of the member company on his connection with the member company being severed, or the company ceasing to be a member of MASSA.

E. REPRESENTATION ON VARIOUS BODIES OF MASSA

12. MASSA has many committees on which members are invited to be part of depending on their expertise, experience and availability. Such nominations maybe invited from Members, including Associate
13. MASSA is invited to be part of external committees too- for eg various committees of DGS etc. Such nominations maybe invited from Members (including Associate Members) depending on their expertise, availability and experience.

F. MONTHLY SUBSCRIPTION

14. Each member and Associate member shall pay monthly administration fees of MASSA Secretariat as maybe prescribed by Board of Directors from time to time, within 10 days of raising monthly invoices by MASSA. Taxes as applicable, will be payable.

G. COMMITMENT TOWARDS TRAINING OF SEAGOING PERSONNEL

15. Each member and Associate member shall have a commitment towards training of their seagoing personnel and towards this end, make contribution to Maritime Training and Research Foundation set up by the Association, at the rates prescribed by the Board of Directors. Associate members who do not have a RPS licence are not required to contribute.

H. COMMITMENT TO ABIDE WITH NATIONAL AND LOCAL LAWS

16. Each member and Associate member shall abide by all Govt Rules, Regulations and Orders etc pertaining to employment of Indian Maritime Personnel or otherwise.

I. RESIGNATION FROM MEMBERSHIP



17.A MEMBER OR Associate member desiring to resign from membership of the Association, shall give three calendar months notice in writing to the Secretariat of the Association regarding his intention to do so.

J. REVOCATION

18.DISQUALIFICATION

A member or Associate member shall cease to be a member of MASSA:

- a. If he fails to pay the monthly subscription charges of the Association for a period of 3 months
- b. If he, if an individual, becomes an undischarged insolvent or is adjudged by the competent authority to be of unsound mind or is convicted of moral turpitude
- c. If, in the case of a company, agents etc is dissolved or is adjudicated as insolvent, or in the case of a firm, if partners are convicted of an offence involving moral turpitude

19.TERMINATION

- d. If Directorate General of Shipping or its subordinate office suspends or revokes its licence (for eg RPS or medical or MTI approval), then at the discretion of Board of Directors, membership maybe terminated
- e. If the Board of Directors removes the company from membership

20. Surrender of RPSL

- a. in the event a licence is surrendered the membership is automatically revoked